



GRAND COUNCIL TREATY #3 EMPLOYMENT OPPORTUNITY

Position Title: Director of Health
Position: Existing position
Salary: \$100,000 - 110,000
Location: 315 Main St. South, Kenora, ON – (In Office)
Posting Date: October 30, 2026
Closing Date: November 13, 2026

Overview:

The Grand Council “Director of Health” supports the work of the Grand Council and assists the Executive Office of Grand Council Administrative Corporate Services. Grand Council Treaty #3, located in Kenora, Ontario, has a dedicated Health department that works towards improving the health of First Nations citizens within the Treaty #3 territory. The Director of Health serves as the Intergovernmental Lead, playing a crucial role in managing and transforming health. The Health Unit engages with communities, Tribal Councils, and organizations to coordinate health information and resources, facilitate communication, and consult throughout the region. They also hold quarterly meetings with the Chiefs Committee on Health Sustainability to provide information and recommendations for the Chiefs Assemblies. The Health Council is an advocacy group that keeps members informed about policies and changes to services, advocating for the needs of Treaty #3 communities, especially in terms of healthcare professional availability and access to healthcare services.

Duties and Responsibilities:

- Prepares an annual work plan and monthly status reports.
- Oversee Health Transformation Profile.
- Prepares proposals, coordinates program-related projects, and facilitates discussion, and meetings with stakeholders.
- The monitoring and analysis of federal & provincial legislation, regulations, and policy direction in areas applicable to Treaty #3 Health related issues.
- Conducts surveys and evaluations of department programs as deemed appropriate and as requested by the CEO and COO.
- Provides Grand Council policy, positions and representation at national, regional and local community gatherings, and meetings.
- Engages and provides impact analyses as a result of monitoring federal and provincial policy research.
- The preparation of informational materials, policy briefs, newsletter articles and product development
- Regular communication to supervisor(s) on emerging/current issues emanating from potential impact analysis.
- Building/maintaining/ enhancing the working relations with affiliate Grand Council Administrative peers.
- Conference and seminar development, planning, facilitation and reporting.
- Completion and facilitation of program-related reporting requirements.
- Develop and maintain the annual budget.
- Supervise the Health Department Staff and contract staff.
- During an emergency epidemic/pandemic situation, job duties will be reviewed and reassigned accordingly.
- All other related duties assigned by your supervisor and the Leadership of GCT#3.

Qualifications:

- Completion of a university degree bachelor and three years of related experience, or an advanced/professional degree and two years of experience in related policy work.
- Proficient in spoken and written English with an understanding of the Anishinaabe language.
- Knowledge of Word, Excel, PowerPoint and MS Outlook.
- Punctual, meticulous and reliable with courteous manners to the public.

Please send a cover letter, resume, and contact information for 3 references (email preferred) to the attention of:

Human Resources Department
Grand Council Treaty #3
P.O. Box 1720, Kenora, Ontario P9N 3X7
Email: careers@treaty3.ca

We thank all those who apply. Only applicants selected for an interview will be contacted. Submission of a criminal record check is required prior to the offer of employment. **We at Grand Council Treaty are committed to transparency in our hiring process and do NOT use AI in the screening process.**