



**GICHI OZHIBI'IGE OGAAMIC
ADMINISTRATIVE OFFICE**



GRAND COUNCIL TREATY #3 EMPLOYMENT OPPORTUNITY

Position Title: Climate Change Specialist
Position: Existing Position (depending on availability of funding)
Salary: \$70,000.00 – 75,000.00
Location: Kenora, ON – TPU Office (In Person)
Closing Date: May 13, 2026

Overview:

Reporting to Grand Council Treaty #3's (GCT3) Territorial Planning Unit's (TPU) Policy Manager the Climate Change Specialist will lead climate change related programs and initiatives with for the Treaty # Nation and its communities across the territory. The climate change Specialist will coordinate programs within the TPU that will educate and assist Treaty #3 First Nations in developing climate change initiatives. The Climate Change Specialist will also liaise between provincial and federal governments, educational institutions, and climate change committees regarding strategy development, technical capacity building, climate disaster planning, and youth involvement projects. This position works in an environment which requires strong and effective working relationships with colleagues, superiors, communities, and health service partners and organizations.

Duties and Responsibilities:

- Provide technical expertise and information to support decision making in Treaty #3 and the TPU as it relates to climate change.
- Lead engagement sessions on climate change related topics.
- Organize and attend meetings to present information to Treaty #3 Leadership and elders.
- Build and maintain strong relationships with Treaty #3 communities, NGO's, and Government partners.
- Building regional climate change adaptation capacity and expertise.
- Work with the GCT3's Education Department to deliver the climate change programs to First Nation schools in Treaty #3.
- Establish agreements with municipalities and other partners for the development of climate change and waste management initiatives.
- Work with TPU staff and managers to support strategic priorities.
- Assist in the day-to-day administration of the Territorial Planning Unit.
- Perform other related duties as assigned.

Requirements:

- 2-3 years of Climate Change or Environmental Sciences experience will be considered an asset.
- Related degree/diploma/certificate will be considered an asset.
- Knowledge of local communities and First Nations.
- Ability to speak and understand Anishinaabemowin is an asset.
- Ability to establish and maintain effective, respectful working relationships with GCT3 staff, Treaty #3 First Nations, Federal and Provincial Government, and the general public.
- Ability to work independently and manage workloads, set priorities, meet deadlines, work under pressure, and adapt to changing priorities.
- Written and verbal communication skills that take into consideration the intended audience.
- Proficiency in Microsoft Office applications (Word, Outlook, Excel, Power Point and Outlook).
- Hold a valid Ontario Driver's License and have access to a reliable vehicle.

Working Conditions:

- Travel throughout the Treaty #3 Territory, sometimes including remote locations.
- Ability to work flexible hours.
- Standard office hours are Monday to Friday 9am-4:30pm.

Please send a cover letter, resume, and contact information for 3 references to the attention of:
Human Resources Department
Grand Council Treaty #3

P.O. Box 1720, Kenora, Ontario P9N 3X7

Email: careers@treaty3.ca

We thank all those who apply. Only applicants selected for an interview will be contacted. Submission of a criminal record check is required prior to the offer of employment. **We at Grand Council Treaty 3 are committed to transparency in our hiring process and do NOT use AI in the screening process.**