



**GICHI OZHIBI'IGE OGAAMIC
ADMINISTRATIVE OFFICE**



GRAND COUNCIL TREATY #3 EMPLOYMENT OPPORTUNITY

Position: Language & Cultural Liaison
Category: Full-time Position
Location: Kenora, ON
Salary: \$55,000 to \$60,000
Closing Date: September 22, 2025

Job Overview:

The Grand Council Treaty #3 Kaakewaaseya Justice Department is seeking applications from individuals for the Language & Cultural Liaison. This role involves providing essential cultural supports, facilitating restorative connections, and providing crucial support services within the Kenora Justice Centre. This position serves as a bridge between Elders, Kenora Justice Centre participants, their families, in accessing other services at the Kenora Justice Centre.

Responsibilities:

- Provide interpretation services for Kenora Justice Centre participants, their families, and community members, including answering questions, assisting with written plans or applications, and bail planning.
- Promote Anishinaabe culture, traditions, and values within the Justice Centre.
- Identify Indigenous Elders in Kenora and surrounding communities with expertise suitable for culturally relevant teachings and knowledge sharing to enhance Kenora Justice Centre's operations.
- Attend all court proceedings at the Kenora Justice Centre as requested.
- Willingness to learn common legal terminology and court proceedings.
- Offer advice and guidance to the Kenora Justice Centre Crown and staff on case management approaches related to Indigenous community engagement, culturally relevant practices, and support.
- Assist in organizing cultural events, workshops, and gatherings.
- Coordinate Elders and provide on-site assistance, including transportation to the Kenora Justice Centre, as required.
- Provide support during Diversion and Justice circles when needed.
- Undertake other related duties as assigned.

Qualifications:

The Language & Cultural Liaison should have some experience in fields of social work, mental health, law, or related area.

The following will be expected of a successful candidate:

- Language competency in one of Ojibway or Oji-Cree

- Working knowledge and understanding of local Indigenous cultures, histories, practices, and traditions.
- Working knowledge of Indigenous services and resources available in the Kenora area.
- Excellent communication and interpersonal skills, with the ability to work effectively with diverse individuals and groups.
- Ability to maintain confidentiality and handle sensitive information with discretion.
- Good organizational and time management skills, with the ability to handle multiple cases simultaneously.
- Proficiency in relevant computer applications and technology.
- Valid driver's licence and reliable vehicle

Please send cover letter, resume, and contact information for 3 references to the attention of:

Human Resources Department
Grand Council Treaty #3
P.O. Box 1720, Kenora, Ontario P9N 3X7
Email: hr@treaty3.ca

Competitive salary and benefits. We thank all those who apply. Only applicants selected for an interview will be contacted. Submission of criminal record check required prior to offer of employment.