



GRAND COUNCIL TREATY #3 EMPLOYMENT OPPORTUNITY

Position: Indigenous Bail Verification & Supervision Worker
Category: Temporary Contract
Location: Fort Frances, ON
Closing Date: September 23, 2025

Job Overview:

The Grand Council Treaty #3 Kaakewaaseya Justice Services invites applications from Treaty Three Territory for a full-time Indigenous Bail Supervision and Verification Program Worker. This position will provide support to the Justice Director, based out of the Kaakewaaseya Justice office in Fort Frances or Dryden, Ontario. This position will supervise Bail Court orders, monitor release conditions, and provide support to Indigenous clients in the Bail Verification and Supervision Program.

Responsibilities:

- Attend court as a representative of the Grand Council Treaty #3 Indigenous Bail Program
- Develop and maintain cooperative working relationships with court officials, justice stakeholders, and Indigenous communities and organizations
- Jail interviews with client
- Review documents, gather information and assess eligibility for bail release into the program
- Monitor clients' bail conditions according to program standards
- Provide referrals and plan of care to culturally appropriate services to address client needs
- Prepare and complete weekly/monthly case notes and reports/data collection
- Work cooperatively with other Bail workers in the team
- Provide Bail Aftercare

Qualifications:

- Education, or work-related experience, in the following fields: Law, Criminology, Law and Justice, Law Enforcement, Social Work, Psychology, and Community Services
- Knowledge of Aboriginal culture, traditions, and practices; Ability to speak Ojibway or Oji-Cree is an asset
- Knowledge of historical and current forms of colonialism, systemic discrimination, and barriers facing Aboriginal communities.
- Experience in counselling and crisis intervention
- Project a positive, friendly and professional attitude
- Ability to articulate criminal and social justice issues
- Excellent written and verbal communication skills
- Self-motivated individual with strong organizational and interpersonal skills
- Ability to work independently as well as part of a team

- Excellent decision-making and problem-solving skills
- Ability to work evenings or weekends (on-call)
- Valid driver's licence, driver's abstract and access to a reliable vehicle

Preferred Skills:

- Strong interpersonal and liaison skills
- The ability to build and grow a network of community supports
- Must have conflict-resolution skills
- Gather pertinent information and create the appropriate case notes
- Knowledge of Microsoft Applications (Word, Excel, Outlook)
- Knowledge of Treaty #3 First Nation's traditions, cultures, values, and history
- Reliable to communicate with the public in a courteous, respectful manner
- The ability/willingness to travel to various communities, as required

Please send resume and cover letter including three (3) references to:

Human Resources Manager
Grand Council Treaty #3
P.O. Box 1720, Kenora, Ontario P9N 3X7
Email: hr@treaty3.ca

Competitive salary and benefits. We thank all those who apply. Only applicants selected for an interview will be contacted. Submission of criminal record check required prior to offer of employment.