



## **GRAND COUNCIL TREATY #3 EMPLOYMENT OPPORTUNITY**

**Position:** Health Transformation Manager  
**Salary:** \$78,000.00 up to \$83,500.00  
**Location:** Kenora, ON  
**Closing Date:** August 15, 2025

Under supervision of the Director of Health the Grand Council “Health Transformation Manager” supports the work of the Grand Council and assists the Executive Office of Grand Council Administrative Corporate Services.

### **Duties and Responsibilities:**

- Health law – health model framework development for the Treaty#3 Health law – done in collaboration with the health expert advisory panel, elders and Treaty# 3 leadership.
- Review of all Treaty#3 Resolutions to identify any gaps in advocacy and support auctioning resolutions.
- Coordinate the Technical Working and Senior Officials meeting of the Health Transformation file in collaboration with Dean Bruyere, Contract Lead and provide policy analyst support.
- During an emergency epidemic/pandemic situation, job duties will be reviewed and reassigned accordingly.
- All other related duties assigned All other related duties assigned by supervisor and Leadership of GCT#3

### **Qualifications:**

- Completion of a university degree baccalaureate and three years of related experience, or an advanced/professional degree and two years of experience in related policy work.
- Proficient spoken and written English with an understanding of the Anishinaabe language is a must.
- Proficient with various office-based software, including Microsoft Office (Word, Excel and Power Point), online video-conferencing platforms (Zoom, Blue Jeans, Microsoft team).
- Ability to format, draft correspondence, reports, and proposals.
- Ability to provide professional client/community service and communicate effectively and diplomatically, both orally and in writing.
- Ability to work under pressure and meet deadlines.
- Ability to take initiative, plan youth outings in communities, be organized and punctual, and work with minimal supervision.

**Preference will be given to those applicants with:**

- An Anishinaabe background. Applicants with prior knowledge of the Anishinaabe Worldview have a basic understanding of the Ojibwe language and the Anishinaabe protocols and customs.
- Experience communicating and building relationships with Treaty 3 communities.

**Working Conditions:**

- Must have valid driver's license, in good standing and a reliable vehicle.
- Must have a clear criminal records/vulnerable sector check is required upon hiring.
- Must be able to travel on short notice.
- Travel may be required within Kenora and surrounding areas.
- Busy office setting and repetitive work.
- Manual dexterity required to use desktop computer and peripherals.
- Interacts with public at large.
- Overtime may be required.

**Please send cover letter, resume, and contact information for 3 references to the attention of:**

Human Resources Department  
 Grand Council Treaty #3  
 P.O. Box 1720, Kenora, Ontario P9N 3X7  
 Email: [hr@treaty3.ca](mailto:hr@treaty3.ca)

We would like to thank all candidates in advance for their interest in this position, however only those being considered will be contacted. At Grand Council Treaty #3, we value the unique skills and experiences each individual brings and are committed to creating and maintaining an inclusive and accessible environment for everyone. If you require accommodation during the recruitment and selection process, advise Human Resources when applying for the position.