



**GICHI OZHIBI'IGE OGAAMIC
ADMINISTRATIVE OFFICE**



GRAND COUNCIL TREATY #3 EMPLOYMENT OPPORTUNITY

Position: Community Circle of Care Case Manager
Category: Full-time Position
Salary: \$60,000 - \$65,000
Location: Kenora, ON
Closing Date: Open until filled

Job Overview:

The Grand Council Treaty #3 Kaakewaaseya Justice Services is seeking applications from individuals for the Circle of Care Case Manager position. The Circle of Care Case Manager is responsible for providing comprehensive case management services to justice-involved individuals at the Kenora Justice Centre. The Case Manager will work on-site within the designated office space and collaborate with various stakeholders to ensure the effective coordination and delivery of support services.

Responsibilities:

- Accept and track referrals of participants from the Kenora Justice Centre Crown and the Community Circle of Care Senior Coordinator.
- Ensure participants have the opportunity to consult with their counsel and receive legal advice.
- Administer the Kenora Justice Centre Wellness Intake assessment with participants to identify their needs and the needs of their families.
- Develop individualized plans based on the assessment results and the identified needs.
- Monitor participants' progress in areas of need as identified in the assessment and subsequent planning materials.
- Provide referral pathways for participants to culturally supportive programming and bail supports delivered by Indigenous and non-Indigenous social service organizations.
- Outline available services, offer ongoing support, and conduct regular reviews involving all parties to address risk factors associated with crime, violence, and victimization.
- Communicate the progress of participants to the Kenora Justice Centre Crown and the court as requested.
- Coordinate culturally relevant programming and services for participants in collaboration with the staff of Kaakewaaseya Justice Services, other service providers, and the Kenora Justice Centre staff.
- Build and enhance relationships among community-based agencies participating in the Kenora Justice Centre to support access to a wide range of programming and service options.
- Facilitate Diversion and Justice circles when required.
- Other related duties as assigned by management.

Qualifications:

- Graduation from, or work-related experience in, the following fields: Law, Criminology, Law and Justice, Law Enforcement, Social Work, Psychology, and Community Services
- Knowledge of Aboriginal culture, traditions, and practices; Ability to speak Ojibway or Oji-Cree is an asset.
- Knowledge of historic and current forms of colonialism, systemic discrimination, and barriers facing Aboriginal communities.
- Experience in counseling and crisis intervention; Project a positive, friendly and professional attitude.
- Ability to articulate criminal and social justice issues; Excellent written and verbal communication skills.
- Self-motivated individual with strong organizational and interpersonal skills.
- Ability to work independently as well as part of a team; Excellent decision making and problem.

Please send cover letter, resume, and contact information for 3 references to the attention of:

Human Resources Department
Grand Council Treaty #3
P.O. Box 1720, Kenora, Ontario P9N 3X7
Email: hr@treaty3.ca

We would like to thank all candidates in advance for their interest in this position, however only those being considered will be contacted.