



**GICHI OZHIBI'IGE OGAAMIC
ADMINISTRATIVE OFFICE**



GRAND COUNCIL TREATY #3 EMPLOYMENT OPPORTUNITY

Position: Community Reintegration Planning Table Co-Chair
Category: Full-time position
Salary: \$52,000.00 - \$57,881.25
Location: Kenora, ON
Closing Date: Open until filled

Job Overview:

The Grand Council Treaty #3 Kaakewaaseya Justice Services is seeking applications from individuals for the Community Reintegration Planning Table Co-Chair. The CRPT co-chairs is responsible for leading and facilitating the development implementation, and ongoing support and evaluation of the Kenora Community Reintegration Planning Table in partnership with Community Reintegration Officers (CRO) and other institutional staff at the Kenora District Jail(KDJ).

The CRPT co-chair oversees and coordinates support services and ensure the well-being and holistic care of individuals. This role involves collaborating with various stakeholders, organizing resources, and implementing initiatives to enhance the quality of life for the Kenora Jail Inmates upon release.

Responsibilities:

- Developing and maintaining CPTR membership
- Scheduling and facilitating CRPT meetings to support release planning
- Supporting evaluation, data collection, and information-sharing
- Issue management
- Plan, organize and facilitate Indigenous Programs and activities on a regular basis, providing an itinerary of events as requested by the institution
- Support Justice Program administration duties
- Other related duties as assigned

Qualifications:

The CRPT co-chair should have some experience in fields of social work, mental health, law, or related area. Experience and knowledge of First Nation issues and the current legal system is an asset. The following qualifications will be expected of a successful candidate:

- Working knowledge and understanding of local Indigenous cultures, histories, practices, and traditions. Ability to speak Ojibway or Oji-Cree is an asset
- Working knowledge of Indigenous services and resources available in the Kenora area.
- Excellent communication and interpersonal skills, with the ability to work effectively with diverse individuals and groups.
- Strong understanding of Justice, corrections, policing and child welfare systems
- Ability to maintain confidentiality and handle sensitive information with discretion.

- Good organizational and time management skills, with the ability to handle multiple cases simultaneously.
- The ability to work as a team with the Justice department and supporting agencies
- Proficiency in relevant computer applications and technology.
- Valid driver's licence and reliable vehicle

Please send resume and cover letter including three (3) references to:

Human Resources Department
Grand Council Treaty #3
P.O. Box 1720, Kenora, Ontario P9N 3X7
Email: hr@treaty3.ca

Competitive salary and benefits. We thank all those who apply. Only applicants selected for an interview will be contacted. Submission of criminal record check required prior to offer of employment.